

Name: \_\_\_\_\_ Employer: \_\_\_\_\_ Month: \_\_\_\_\_ Year: \_\_\_\_\_  
 (Please print legibly)

\_\_\_\_ CHECK HERE if unemployed for the entire month.

**Chainman/ Rodman Apprentice**

- (A) Use and care for hand tools (non-survey equipment) Total (A) hours: \_\_\_\_\_
- (B) Use and care for survey hand tools Total (B) hours: \_\_\_\_\_
- (C) Use and care for rods, tapes and related equipment Total (C) hours: \_\_\_\_\_
- (D) Land surveying terms and definitions Total (D) hours: \_\_\_\_\_
- (E) Hubs, reference points and monuments Total (E) hours: \_\_\_\_\_
- (F) Marker stakes Total (F) hours: \_\_\_\_\_
- (G) Bench marks and turning points Total (G) hours: \_\_\_\_\_
- (H) First Aid Total (H) hours: \_\_\_\_\_
- (I) Safety measures Total (I) hours: \_\_\_\_\_
- (J) Use of calculators Total (J) hours: \_\_\_\_\_

**Chief of Party Apprentice**

- (K) Use and care of survey instruments Total (K) hours: \_\_\_\_\_
- (L) Use and care of levels Total (L) hours: \_\_\_\_\_
- (M) Use and care of other special equipment Total (M) hours: \_\_\_\_\_
- (N) Notes and sketches Total (N) hours: \_\_\_\_\_
- (O) Calculations Total (O) hours: \_\_\_\_\_
- (P) Maps Total (P) hours: \_\_\_\_\_
- (Q) Plans Total (Q) hours: \_\_\_\_\_
- (R) Record keeping/ Job analysis for efficient field procedures Total (R) hours: \_\_\_\_\_
- (S) First Aid Total (S) hours: \_\_\_\_\_
- (T) Safety measures Total (T) hours: \_\_\_\_\_
- (U) Public relations and client diplomacy; professional status and ethics Total (U) hours: \_\_\_\_\_

**TOTAL COMBINED HOURS:** \_\_\_\_\_

On-The-Job Evaluation	Poor 1	Below Average 2	Average 3	Above Average 4	Excellent 5
Attendance					
Quality of work					
Ability to follow Instruction					
Progress in learning trade					
Care of equipment					
Cooperation					

Notes:

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\_\_\_\_\_  
 Signature of Apprentice

\_\_\_\_\_  
 Signature of Person designated by the Employer